

2025 STRATFORD FESTIVAL ARTIST TRAVEL AND/OR CONCURRENT ENGAGEMENT REQUEST			
NAME:		DATE OF REQUEST:	
CELL:		EMAIL:	
YOUR 2025 SEASON PRODUCTION(S)			
1. Show & Role:		u/s role:	who understudies you:
2. Show & Role:		u/s role:	who understudies you:
3. Show & Role:		u/s role:	who understudies you:
TRAVEL			
DESTINATION:			
Departure Date & Time:		Return Date & Time:	
METHOD OF DEPARTURE TRAVEL:		METHOD OF RETURN TRAVEL:	
Flight Information:		Flight Information:	
Departure:	Arrival:	Departure:	Arrival:
BACKUP RETURN TRAVEL PLANS - 3 back-up plans must be provided:			
1. Departure:		Arrival:	
2. Departure:		Arrival:	
3. Departure:		Arrival:	
<p>APPROVAL is subject to the following terms and conditions:</p> <p>Written permission is required for air travel outside Ontario. The Artist may not fly on a show day. All other travel outside of Stratford must be signed out with Stage Management. If the Artist has been granted approval to travel as outlined above, it is agreed and understood that this approval is provisional and may be withdrawn at any time subject to the needs of the Festival.</p> <p>* Immediately prior to departure, the Artist will contact their Stage Manager(s) for a final check</p> <p>* During the time away, the Artist will check their schedule on ARDEN daily</p> <p>* the Artist will change their travel plans if they are needed at the Festival</p>			
CONCURRENT ENGAGEMENT:			
CTA Clause 5:06 - Exclusive Service: "The Artist shall not accept any concurrent engagement...without the written consent of the Theatre."			
What is engagement for:		Location:	
Rehearsal Dates & Times:		Performance Dates & Times:	
In the event of an unforeseen call/rehearsal etc., the Festival retains the right to rescind permission.			
Artist Signature _____			
Approved by:			
Stage Manager(s): _____			
Production Stage Manager: _____			
Associate Producer or Director of Production: _____			
cc: Festival/Avon/Tom Patterson/Studio Production Stage Manager, Production Office			